

**BOARD OF SELECTMEN
REGULAR SESSION MEETING MINUTES
Monday, July 30, 2018, 2018
Veterans Memorial Building Room 229
900 Main Street, Millis, MA 02054**

CALL TO ORDER: Sel. MacInnes called the meeting to order at 7:00 pm. The following persons were present: Sel. James McCaffrey, Sel. Catherine MacInnes, and Operations Support Manager Karen Bouret. Sel. Barnes and Town Administrator Michael Guzinski were unable to attend.

ANNOUNCEMENTS

Sel. MacInnes announced that the Town won the Green Communities Competitive Grant in the amount of \$219,160.00 and congratulated Energy Manager Robert Weiss for his work.

PUBLIC HEARINGS & SCHEDULED APPOINTMENTS

18-166 Appointment of Part Time Deputy Animal Control Officer

Animal Control Director Brenda Hamelin introduced Kaycee Bailey and said she is highly qualified for the position as her resume reflects. Ms. Hamelin said she's been shorthanded for some time and very happy to have found a qualified applicant. The Town Administrator met Ms. Bailey a few weeks prior to this meeting and is recommending the Board's confirmation of his appointment.

Sel. McCaffrey made a motion to confirm the Town Administrator's appointment of Kaycee Bailey as Part Time Deputy Animal Control Officer subject to a successful physical and drug screen. The motion was seconded by Sel. MacInnes and passed unanimously.

18-167 Approval of Green Communities Competitive Grant \$219,160.00

Energy Manager Robert Weiss reviewed the five projects the competitive grant award will cover. Mr. Weiss said the projects to be funded by this grant include: programmable thermostats at the Veterans Memorial Building, Variable Frequency Drives (VFD) on hot water pumps at the Middle/High School, new LED lighting at the Veterans Memorial Building, four (4) destratification fans in the Veterans Memorial Building gym, and a new energy management system at the Veterans Memorial Building.

Sel. McCaffrey made a motion to approve the grant award by and between the Department of Energy Resources and the Town of Millis in the amount of \$219,160.00 and to authorize the Chair to sign on the Town's behalf. The motion was seconded by Sel. MacInnes and passed unanimously.

18-174 Approve and Sign State Election Warrant

Sel. McCaffrey made a motion to approve the warrant for the State Primary to be held on Tuesday, September 4, 2018 from 7:00am to 8:00pm at the Veterans Memorial Building and to have the Board sign the warrant. The motion was seconded by Sel. MacInnes and passed unanimously.

18-175 Approval of Waiver of Water Ban for the Recreation Department's Annual Splash Day Event

Sel. McCaffrey made a motion to approve the Recreation Department's Annual Summer Splash Day Event on Wednesday, August 1, with a Rain Date of August 8, and to waive the water ban from 1:00pm to 3:00pm for this event only. The motion was seconded by Sel. MacInnes and passed unanimously.

18-172 Update on Retail Marijuana

Sel. McCaffrey gave an update on the status of potential retail marijuana sales in town. Sel. McCaffrey said there still many moving parts. There will be a meeting with the Planning Board on August 7th to discuss proposed zoning regulations in advance of potentially preparing an article to present to the town at the November town meeting. Additionally, Sel. McCaffrey said the Board will need to work on developing a host agreement for potential businesses with town counsel, work with the Retail Marijuana Committee to create nuisance regulations and establish a license for these businesses to operate similar to alcohol licenses to be granted by the town. Sel. McCaffrey said currently the moratorium will expire 12/31/18 so work to develop all of these regulations etc. needs to keep moving forward.

18-168 Toll Brothers Sewer Discussion

Mr. McKay, DPW Director, addressed the Board on behalf of Toll Brothers to ask for a meeting with the Sewer Study Committee to change the route of the sewer that comes down Orchard Street and to extend the proposed water and sewer to the Holliston town line. Toll Brothers would like to provide the extension to Holliston but in return hang the sewer off of the Orchard Street Bridge instead of doing directional drilling. Mr. McKay noted that residents can access a link to the Toll Bros website where current information on the progress of their development can be accessed on the home page of the Millis website. The Board agreed that a Sewer Study Committee meeting needs to be planned to discuss options.

UNFORESEEN ITEM: Approval of Contract with Fuel Management Services, Inc.

Sel. MacInnes declared that there is a contract that is time sensitive that needs to be addressed at this meeting. Mr. McKay asked the Board to approve a contract between the Town and Fuel Management Services, Inc. for gas and diesel tank repairs. Mr. McKay said the funds for this project were already approved at the May Town Meeting as part of the capital article.

Sel. McCaffrey made a motion to authorize the expenditure of a not to exceed amount of \$43,552.45 to Fuel Management Services, Inc. for gas and diesel tank repairs for the DPW with the remaining funds from the \$50,000 appropriation at town meeting to go towards work related to the project. The motion was seconded by Sel. MacInnes and passed unanimously.

18-171 Approval of Bobcat Excavator Contract

Mr. McKay asked the Board to approve a contract between Bobcat of Boston, Inc. and the Town for the purchase of an excavator. Mr. McKay said the funding for this item was also approved as part of the capital article at the May Annual Town Meeting.

Sel. McCaffrey made a motion to authorize the expenditure of a not to exceed amount of \$52,188.16 to Bobcat of Boston, Inc. for a mini excavator. The motion was seconded by Sel. MacInnes and passed unanimously.

18-169 Approval of Walnut Street Booster Station Contract

Mr. McKay asked the Board to approve a contract between AP Associates, Inc. and the Town for engineering services for evaluation of the existing Walnut Street Booster Station.

Sel. McCaffrey made a motion to authorize the expenditure of a not to exceed amount of \$15,000.00 to AP Associates, Inc. for the evaluation of the Walnut Street Booster Station. The motion was seconded by Sel. MacInnes and passed unanimously.

18-170 Approval of Phase V – Sewer System Rehabilitation

Mr. McKay asked for this item to be postponed to the 8/13 BOS meeting.

Consent Items

Sel. McCaffrey made a motion to approve the minutes of 2/26/18 and 6/4/18 as written. The motion was seconded by Sel. MacInnes and passed unanimously.

18-175 Getting to Know the DPW

Sel. MacInnes spoke briefly about the change in Jim's responsibilities as DPW Director. A discussion ensued about the details of the department, staff, the Transfer Station and budgeting.

ADJOURNMENT

Sel. McCaffrey made a motion to adjourn at 9:00pm. The motion was seconded by Sel. MacInnes and passed unanimously.

Respectfully submitted: Karen M. Bouret